

# REGISTRATION PROCEDURE

Easystart Office

## PLEASE FILL IN OUR INTAKE FORM

Please fill in the intake form with the information of your company. If your company is not yet formed, please use the expected name of the company.

[CLICK HERE](#)



## SEND US A PASSPORT OR EUROPEAN ID-CARD

Please make sure to send us a scanned copy of a valid passport or European ID card from all owners and directors of the company. If you are a Dutch citizen you can also send us a Driving licence.

SEND US **2** OF THE FOLLOWING DOCUMENTS  
FROM ALL OWNERS AND DIRECTORS:

### 1. SELFIE PHOTOGRAPH WITH PASSPORT / ID CARD

Please send us a selfie photograph of yourself with your passport in your hand. Please make sure the details on the passport are visible.



### 2. PROOF OF ADDRESS DOCUMENT

Please send us a utility bill, rental contract, government document or letter or a bank statement with your name and private address. The document should not be older than 3 months.

### 3. SEND US A €0.01 IDENTIFICATION PAYMENT

Please send us a €0.01 identification payment from a private European bank.

IBAN: NL34BUNQ2035490715  
Account: ESO Identification Payments

